Green Flower Payment Terms & Conditions

Financing the Programs

Payment options

1. Pay in Full

Participants may choose to pay the full tuition amount at the time of registration.

2. Green Flower Payment Plan (5 Installments)

Participants may choose Green Flower's internal monthly installment plan, which includes a total of 5 payments to be processed as follows:

- One initial payment due at registration, and
- Four automatic monthly payments will be drafted every 30 days from the initial registration date using the payment method on file..

Key Terms:

- At registration, you agree to the terms and conditions of the course policies and the payment plan you chose upon enrollment.
- You are required to keep a valid payment method on file for the duration of your payment schedule.
- Please review our Add/Drop Withdrawal, Refund, Withdrawal, Transfer, and Re-enrollment policies included in this document.

If you have any questions about your payment schedule, are considering a withdrawal or transfer, or need to discuss alternate payment arrangements, please contact the Finance Department at HEfinance@greenfloweredu.com.

3. Affirm Monthly Installments

Green Flower also offers a financing option through **Affirm**, a third-party lender. If approved, this option allows you to break tuition into longer-term payments.

How Affirm Works:

- **Select Affirm at checkout**: After adding your tuition to your cart, choose Affirm as your payment method.
- **Get a real-time decision**: Enter a few basic details—Affirm performs a quick

eligibility check (which does not impact your credit score).

- **Pick your plan**: Choose from available payment options. Terms may include **0% to 36% APR** and may range from 4 biweekly payments to longer monthly installments (up to 36 months).
- **Make payments directly to Affirm**: You will receive reminders and can pay via affirm.com or the Affirm app.

What to Know:

● You will know your total upfront—there are **no hidden or late fees**. ● Payment options depend on your purchase amount and eligibility; a down payment may be required.

● Once your payment plan is approved by Affirm, all future payment obligations for your Green Flower tuition are between you and Affirm. payment may be required.

● Green Flower cannot modify your payment terms or due dates. Please contact Affirm Support directly for questions and assistance.

Disclosures:

Payment plans through Affirm are subject to eligibility and may not be available in all states. Lending services are provided by Affirm's partner banks as listed at affirm.com/lenders. See affirm.com/terms for details.

Important Notes:

As a non-credit continuing education program, federal financial aid (including, but not limited to, the Free Application for Federal Student Aid, or "FAFSA") is not available.

If payments are being made by a third party, such as employer reimbursement or a tribal organization, you are required to complete our third-party payment form. We strongly encourage you to review all stipulations related to financial assistance before committing to it. The enrolled participant is solely responsible for understanding and complying with all requirements of any financial assistance used. Green Flower is not responsible for ensuring these requirements are met, and payment for the program remains the sole responsibility of the student.

**Note that the total tuition amount may vary depending on promotion codes or adjustments made by Green Flower.*

Payment Requirements and Policies

Changing payment method

It is the program participant's responsibility to contact the finance department at HEfinance@greenfloweredu.com should the payment method on file need to be changed prior to the payment drafting.

Declined payments and account suspension

Should a payment be declined for any reason, a Finance specialist will contact you to resolve the issue. If a resolution is not reached and payment has not been received within one week of the initial draft date, your account will be suspended for non-payment. At this time, you will receive communication from a Finance specialist with this information, as well as options for making payment to have program access restored. Note that once the cohort that you are enrolled in has come to an end, an additional, non-refundable re-enrollment fee will be required. Should a payment need to be made by means of an invoice rather than draft, the participant will still be held to the regular payment schedule regardless of when the invoice is paid unless arrangements have otherwise been made between the participant and finance department.

Please note that even if you have completed your program, you will not receive your digital certificate and badge until your account balance has been paid in full.

Refunds

A refund for the amount paid will only be issued within the 7 day add/drop period from the start date of the original cohort that you enroll in. It is your responsibility to either complete the withdrawal form or email studentservices@greenfloweredu.com to request the withdrawal form, as well as complete and submit the form to Student Services within the first 7 calendar days of the cohort in order to be eligible for a refund.

If you have transferred to a different cohort, the 7 day add/drop period does not apply to your new cohort.

Refunds requested outside of the 7 day add/drop period for the original cohort enrollment will not be fulfilled.

In exceptional cases, such as documented medical emergencies or other extenuating circumstances, Student Services may review refund requests on a case-by-case basis.



Procedures

Transferring to a new cohort

We understand that unexpected circumstances can arise, and we are committed to providing support during these challenges, which will allow you to continue with your education. A cohort transfer will allow you to move to a cohort that better aligns with your current course progress, allowing you time to complete your program and interact with other students who are at the same spot in the course.

To request a transfer, you must complete the **transfer request form**. It is imperative that the information provided in the form is accurate as this is what Student Services will use to process the cohort transfer. **Check your spam folder to ensure you receive information regarding your transfer after your form is submitted.**

We recognize that life can be unpredictable, and this policy is designed to provide flexibility and support to our participants during challenging times. However, it is important to adhere to the specified deadlines and guidelines to ensure a smooth transition for all involved when possible. Below is the transfer policy:

We allow one free cohort transfer. A second cohort transfer, and each additional transfer after that, will incur a due up front, non-refundable $75 fee. Student Services will send an invoice via Shopify to be paid in full in order for the transfer to be processed

Note that this policy only applies during active enrollment (while your current cohort is still open). Once a cohort has come to an end, the re-enrollment policy and fees apply.

Re-enrollment

Participants who wish to re-enroll in a program once their cohort has closed will be required to complete the **re-enrollment form** and pay a one-time, non-refundable fee of $150. Upon receipt of the form, Student Services will send an invoice via Shopify to be paid in full in order for the enrollment to be processed. **Check your spam folder to ensure you receive information regarding your re-enrollment after your form is submitted.**

If there is a remaining balance on the account from the prior enrollment, this balance may be paid in full upon re-enrollment or may be arranged on a payment plan with the finance department.



Program withdrawal

We understand that circumstances may arise that warrant a withdrawal rather than cohort transfer in the program. To withdraw from a program, you must complete the **withdrawal form**. Upon receipt of the withdrawal form, Student Services will process the withdrawal (and refund if applicable) and notify you of the withdrawal. **Check your spam folder to ensure you receive information regarding your withdrawal after your form is submitted.**

A/D Withdrawal
Any withdrawal submitted **during** the 7 day add/drop period (7 days after your original cohort start date) is considered an add/drop withdrawal. This merits a full refund of funds paid for your program.

Post A/D Withdrawal
Any withdrawal submitted **after** the 7 day add/drop period (7 days after your original cohort start date) is considered a post add/drop withdrawal. **No refunds will be granted outside of the 7 day add/drop period for your program.**

Reservation of Rights

Green Flower reserves the right to make updates to course content and curriculum to ensure that your education remains current, relevant, and aligned with industry standards.

In some instances, Green Flower may decide to phase a program out for various reasons, such as changes in industry demands or strategic decisions. If such a situation arises, we will provide sufficient notice to affected participants and work to facilitate a smooth transition.

Green Flower reserves the right to make updates to any terms and conditions or policies and procedures any time.