

Green Flower Payment Terms & Conditions

By enrolling in a Green Flower education program, you agree to the following payment terms and conditions. Please read carefully, as these terms represent a binding financial agreement between you (the participant) and Green Flower.

Note on Terminology

In this document, the term “Cohort” refers to the group of students who begin a program together on the same official start date and progress through the program on the same schedule. Each cohort has defined start and end dates.

Your original cohort enrollment establishes your official start date for purposes of the 7-day add/drop period and refund eligibility. If you transfer to a later cohort, your program access moves with you, but the add/drop and refund period does not reset. All other policies regarding transfers, withdrawals post add/drop period, re-enrollment, and payment obligations are tied to the specific cohort in which you are enrolled.

Payment Options

Green Flower offers the following payment options:

1. *Pay in Full*

Participants may choose to pay the full tuition amount at the time of registration.

2. *Green Flower Payment Plan (6-Month Installments)*

Participants may choose Green Flower’s internal monthly installment plan, which includes:

- One initial payment due at registration, and
- Five automatic monthly payments drafted from the payment method on file.

Key Terms:

- Upon enrollment, you will receive your payment schedule via email from Student Services.
- You are required to **keep a valid payment method on file for the duration of your payment schedule.**
- If you **withdraw within the 7-day Add/Drop period**, you will receive a refund of the amount paid.

- If you **withdraw after the Add/Drop period**, you will not receive a refund for any payments already made; however, you will **not be responsible for future payments**, and your account will be considered closed as of the withdrawal date.
- To process your withdrawal, you **must complete and submit the official withdrawal form**. Email HEfinance@greenfloweredu.com to request it.
- If you **choose to re-enroll at a later date**, any previous payments made will remain on your account and your **financial obligation will be reinstated** upon re-enrollment.

Transfers to a Future Cohort

- If you transfer to a future cohort, your payment schedule typically updates to match your new program timeline, unless other arrangements have been made with one of our Finance Specialists.
- Any special arrangements must be discussed and confirmed with the Finance team.
- **A completed transfer form is required** to process your transfer.

If you have questions about your payment schedule, are considering a withdrawal or transfer, or need to discuss alternate payment arrangements, please contact the Finance Department at HEfinance@greenfloweredu.com.

3. Affirm Monthly Financing

Green Flower offers a financing option through **Affirm**, a third-party lender. If approved, this option allows you to break tuition into longer-term monthly payments.

How it works:

- Choose Affirm at checkout.
- Get an instant decision (with no impact on your credit score).
- Select from available terms based on your eligibility and tuition amount.
- All payments are made directly to Affirm via their website or app.

Important: Once approved by Affirm, all payment obligations are between you and Affirm. Green Flower cannot alter your payment schedule or terms. Contact Affirm Support directly for assistance.

Third-Party Payments

If your tuition is paid by a third party (e.g., employer reimbursement, tribal sponsorship), an additional form must be completed. An Enrollment Specialist will provide this form after registration. Please ensure you understand the terms of your third-party financial assistance. The participant remains ultimately responsible for payment.

Changing Payment Method

To update your payment method, contact the Finance Department at HEfinance@greenfloweredu.com prior to your next payment due date.

Declined Payments & Account Suspension

If a payment is declined:

- A Finance Specialist will contact you to resolve the issue.
- If payment is not received within 7 days of the failed draft, your account will be **suspended for non-payment**.
- Program access will remain suspended until payment is resolved.
- A **non-refundable re-enrollment fee** may apply if your cohort ends before your account is brought current.

If your payment schedule continues beyond the cohort end date (e.g., in multi-program enrollments), payments must still be made. If the balance is not paid in full, your **digital certificate and Credly badge will be revoked** until payment is complete.

Withdrawal & Refund Policy

Participants may **withdraw at any time**, but refunds are subject to the following policy:

Refund Eligibility

- A **full refund** is available **only** if the participant completes and submits a withdrawal form **within 7 calendar days** of the course start date (Add/Drop period).
- To initiate a withdrawal, you **must complete the withdrawal form**. Email HEfinance@greenfloweredu.com to request the form.
- Refunds will **not** be issued after the 7-day Add/Drop period.
- Transferring to a new cohort does **not** restart your Add/Drop period.

Funds on Account

If you withdraw after the Add/Drop period, no refund will be issued; however, any payments made will remain on your account and can be applied to a future enrollment. Your financial obligation is reinstated upon re-enrollment.

Exceptional Circumstances

In rare cases involving documented medical emergencies or serious personal hardship, refund requests may be reviewed on a case-by-case basis by Student Services.

By completing your registration and selecting a payment option, you acknowledge and agree to these terms and conditions, including the financial obligation associated with your enrollment.